



LA PORTE COMMUNITY FENCING PROJECT

AD HOC COMMITTEE MEETING AGENDA

Notice is hereby given of a special meeting of the La Porte City Council to be held August 28, 2023, beginning at 4:30 pm, in the City Hall Council Chamber, 604 West Fairmont Parkway, La Porte, Texas,, for the purpose of considering the following agenda items. All agenda items are subject to action.

Remote participation is available. Attend via a screen using this link:

<https://us02web.zoom.us/j/89074198975?pwd=VDY3d2MvUzVvZEpCNzY3dUkzZ2lZdz09>. Join by phone at 888-475-4499 or 877-853-5257. The meeting ID is 890 7419 8975 and the passcode is 413530.

1. **CALL TO ORDER**
2. **CITIZEN COMMENT** *(Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.)*
3. **STATUTORY AGENDA** The purpose of this meeting is to discuss and formulate City Council and staff plans, operations, policies, and/or future projects, including the following:
 - (a) Presentation, discussion, and possible action to approve the minutes of the May 8, 2023, Committee meeting. [Lee Woodward, City Secretary]
 - (b) Presentation, discussion, and possible action to recommend to City Council to award a community fence grant not to exceed \$76,928.40 to the Spencer Landing Homeowner's Association. [Haley Bowers, Department Coordinator]
4. **COUNCIL COMMENT** - *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*
5. **ADJOURN**

If, during the course of the meeting and discussion of any items covered by this notice, City Council determines that a Closed or Executive Session of the Council is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - implementation of security personnel or devices; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the City Council will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (281-470-5019), two working days prior to the meeting for appropriate arrangements.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

CERTIFICATE

I, Lee Woodward, City Secretary, do hereby certify that a copy of the August 28, 2023, City Council agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.LaPorteTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE _____

TIME _____

TAKEN DOWN _____

Lee Woodward

Lee Woodward, City Secretary

BRENT McCaULLEY, CHAIR
COUNCILPERSON AT LARGE B

CHUCK ENGELKEN
COUNCILPERSON

BILL BENTLEY
COUNCILPERSON



CORBY ALEXANDER
CITY MANAGER

RAY MAYO
PUBLIC WORKS DIRECTOR

TIM MILLER
PARKS AND RECREATION DIRECTOR

**MINUTES OF THE LA PORTE COMMUNITY FENCING
AD HOC COMMITTEE MEETING
MAY 8, 2023**

The La Porte Community Fencing Ad Hoc Committee of the City of La Porte met on Monday, May 8, 2023, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at 4:30 p.m. to consider the following items of business:

Committee Members present: Councilperson Brent McCaulley; Mayor Pro Tem Chuck Engelken, Councilpersons Bill Bentley, City Manager Corby Alexander, Public Works Director Ray Mayo, Parks and Recreation Director Tim Miller

Committee Members attending remotely: None

Committee Members absent: None

Council-appointed officers present: Corby Alexander, City Manager; Lee Woodward, City Secretary; Clark T. Askins, Assistant City Attorney

CALL TO ORDER – Chair McCaulley called the meeting to order at 4:30 p.m.

2. CITIZEN COMMENT *(Generally limited to five minutes per person, in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.)*

There were no citizen comments.

3. STATUTORY AGENDA The purpose of this meeting is to discuss and formulate City Council and staff plans, operations, policies, and/or future projects, including the following:

a. Approve minutes of the La Porte Community Fencing Project Ad Hoc Committee meeting held on March 27, 2023. [Brent McCaulley, Chair]

Member Engelken moved to approve the minutes of the March 27, 2023, La Porte Community Fencing Project Ad Hoc Committee meeting; the motion was seconded by Member Bentley; the motion was adopted, 6-0.

b. Presentation, discussion, and possible action to recommend to City Council to award a community fence grant not to exceed \$36,700.00 to The Retreat at Bay Forest North HOA and a community fence grant not to exceed \$16,400.00 to Anthony Langston and Suzanne Skie-Azizi for the benefit of Oyster Bay Subdivision. [Matt Daeumer, Assistant City Manager]

Without objection, the item was divided for each application to be handled separately. Chair McCaulley signed a conflict of interest affidavit before the meeting and handed the chair to Member Engelken before leaving the meeting.

Member Bentley moved to award a community fence grant not to exceed \$36,700.00 to the Retreat at Bay Forest North HOA the motion was seconded by Member Miller; the motion was adopted, 5-0.

Chair McCaulley resumed the chair. Member Engelken moved to award a community fence grant not to exceed \$16,400.00 to Anthony Langston and Suzanne Skie-Azizi for the benefit of Oyster Bay Subdivision; the motion was seconded by Member Bentley; the motion was adopted, 6-0.

c. Presentation, discussion, and possible action to amend the Community Fence Project Policy to remove the application period from the policy. [Matt Daeumer, Assistant City Manager]

Member Engelken moved to amend the Community Fence Project Policy to remove the application period from the policy; the motion was seconded by Member Bentley; the motion was adopted, 6-0.

4. COMMITTEE COMMENT – *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Mayor, Councilpersons, and City staff, for which no formal action will be discussed or taken.*

Chair McCaulley thanked citizens for attending.

ADJOURN – The meeting was adjourned without objection at 4:35 p.m.

Lee Woodward, City Secretary



REQUEST FOR FENCING COMMITTEE AGENDA ITEM

Agenda Date Requested: August 28, 2023
Requested By: Haley Bowers, Dept. Coord.
Department: Administration/CMO
☒ Report ☐ Resolution ☐ Ordinance

Exhibits: Policy, fence grant application, pictures of current fence, material approval from Planning Director

Appropriation	
Source of Funds:	<u>Capital Improvement</u>
Account Number:	<u>015-8080-5521100</u>
Amount Budgeted:	<u>\$246,900.00</u>
Amount Requested:	<u>\$76,928.40</u>
Budgeted Item:	<input checked="" type="radio"/> Yes <input type="radio"/> No

SUMMARY & RECOMMENDATION

At the September 13, 2021, City Council meeting, Council established a Committee to review applications for neighborhoods looking to enhance or add fencing around their respective neighborhoods. Staff has prepared applications and distributed those applications to La Porte Homeowner's Associations. The applications were also made available to civic groups and members of the community.

The Community Fencing Project Ad Hoc Committee met on May 8, 2023 and removed the application period from the Community Fencing Policy and kept the application period open until funding runs out.

City Council budgeted \$200,000.00 in FY21-22 and \$300,000.00 in FY 22-23. Of the original \$500,000.00 budget, \$236,700.00 has been awarded and \$16,400.00 has been encumbered, leaving a remaining balance of \$246,900.00.

Spencer Landing Subdivision does not maintain the fence along the right-of-way, it is the homeowner's responsibility to do so. The Homeowner's Association (HOA) has provided a signed affidavit from each homeowner along Spencer Landing S. who's rear property line is along Spencer Highway giving their permission for the HOA to apply for the grant on their behalf, and acknowledges that the future responsibility and maintenance of the fence belongs to the homeowner.

The current masonry wall is in need of repairs, and the applicant is requesting to use trex fencing. Trex fencing is a composite fencing made from a blend of recycled wood and plastic. It does not need to be stained or painted, therefore requires less maintenance over time. Sec. 106-789 states, "Allowable fence material shall include wood pickets, chain link, masonry, and wrought iron. Any other materials are subject to approval by the director of planning". The director of planning has reviewed the fence material and has approved the materials contingent on meeting the city's wind load requirements. The wind load requirement will be part of the building permit process.

The HOA received a quote for \$76,928.40 from Houston Fence Company, Inc. The applicant has met all of the application guidelines.

STRATEGIC PLAN STRATEGY AND GOAL

4.6 Consider community development as much as economic development.

One of the tools potential businesses and site selectors use to determine if they will choose a community is beautification. Investing in the community through the community fence grant will improve the look of the public right-of-way and become an additional asset to attract businesses and improve the quality of life.

ACTION REQUIRED BY CITY COUNCIL

Presentation, discussion, and possible action to recommend to City Council to award a community fence grant not to exceed \$76,928.40 to the Spencer Landing Homeowner's Association.

Approved for the City Council meeting agenda

Corby D. Alexander, City Manager

Date

Bowers, Haley (Pocock)

From: Evans, Teresa
Sent: Wednesday, August 16, 2023 1:58 PM
To: Bowers, Haley (Pocock)
Cc: Alexander, Corby; Daeumer, Matt; Glass, Richard; Woods, Dallas
Subject: RE: Action Needed - Fence Material Approval

This email communication serves as written approval for the use of trex composite fencing material, contingent on meeting the city's wind load requirements.

Respectfully,

Teresa



Teresa Evans, CEcD, EDFP | Director
Planning & Development Services
604 W. Fairmont Pkwy | La Porte, TX 77571
p. 281.470.5056 | m. 346.233.5018
[website](#) | [map](#) | [email](#)   



From: Bowers, Haley (Pocock) <BowersH@laportetx.gov>
Sent: Wednesday, August 16, 2023 10:11 AM
To: Evans, Teresa <EvansT@laportetx.gov>
Cc: Alexander, Corby <AlexanderC@laportetx.gov>; Daeumer, Matt <DaeumerM@laportetx.gov>
Subject: FW: Action Needed - Fence Material Approval
Importance: High

Teresa,

Below is the email I sent you on August 4th. We need either your approval or disapproval of the material in order to present this to the fence committee on the 28th.

Thank you,



Haley Bowers | Department Coordinator
City Manager's Office
604 W. Fairmont Pkwy | La Porte, TX 77571
p. 281.470.5013 | f. 281.842.1259
[website](#) | [map](#) | [email](#)   

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From: Bowers, Haley (Pocock)
Sent: Friday, August 4, 2023 10:42 AM
To: Evans, Teresa <EvansT@laportetx.gov>
Cc: Glass, Richard <GlassR@laportetx.gov>; Woods, Dallas <WoodsD@laportetx.gov>
Subject: Action Needed - Fence Material Approval
Importance: High

Teresa,

The Spencer Landing Subdivision applied for a community fencing grant through our office. The Community Fencing Ad Hoc Committee will have to approve the grant before they can begin the work. They will not apply for a fence permit until the committee approves the project.

The application and three quotes submitted states that they will be pursuing Trex Fencing, which is a plastic material. Since this is not one of the approved materials, they need your approval. Once the committee approves the grant and they proceed, I do not want to be in a situation where you are just seeing this fence material review for the first time. I've attached all of the documents that will be presented to the committee. The quote they are looking to proceed with is on Page 10, so you can review what the material consists of.

I included Dallas and Richard in this email so they are aware if you approved/denied the material when the fence permit is in review.

Please let me know if you have any questions. We are looking to get the committee together on 8/28, so I will need an answer from you as soon as possible.

Thank you,



Haley Bowers | Department Coordinator
City Manager's Office
604 W. Fairmont Pkwy | La Porte, TX 77571
p. 281.470.5013 | f. 281.842.1259
[website](#) | [map](#) | [email](#) | [f](#) [t](#) [i](#)

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LA PORTE COMMUNITY FENCING APPLICATION

The La Porte City Manager's Office is now accepting applications in a cooperative program to assist with the construction of neighborhood fencing projects. Applicants will have to provide the City Of La Porte with an initial scope and idea for the community fence project.

Applicants may apply for funding in subsequent years, regardless of prior applications, however, the applicant must be noted as adequately maintaining all previous City-funded fence projects.

Interested city homeowner associations or groups, and if no association or group exists, residents are welcome to complete the enclosed application form. Please deliver applications to:

City Manager's Office
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

Please email us at CityManager@laportetx.gov or call (281) 470-5013 if you have any questions about the La Porte Fencing Policy.

FENCING GUIDELINES

Homeowners are eligible to build a fence that should benefit the entire neighborhood. Applicants should be prepared to assume ongoing maintenance responsibilities for the community fence improvements. The fencing project will be evaluated by an oversight committee.

- **BENEFITS OF COMMUNITY FENCING:**

- Improved visual appeal on major streets and thoroughfares
- Security and privacy
- Consistency of fencing

- **COSTS:**

- All applicants are encouraged to cost-share in the community fencing project.
- Applicants will be required to receive three (3) quotes for the proposed work.
- Provide cost per beneficiary information

EVALUATION POINT SYSTEM (100-point scale):

Any funding awarded to the applicant for the community fence project will be based on an evaluation point system – with greater points being awarded for projects that demonstrate need and cost-share capabilities. The Oversight Committee will evaluate the applications based on the following evaluation point system and provide results that will be presented to the La Porte City Council:

- Need-Based (25-point maximum)
 - Current state of the community fencing?
 - Are there safety concerns that will be addressed?
 - Other needs identified by oversight committee.
- Ability to Maintain the Project (25-point maximum)
 - What are the available resources of the applicant?
 - If the project is a replacement, has the current fencing been maintained properly?
 - Does the applicant have an active board to manage ongoing maintenance?

- Cost Benefit Analysis (25-point maximum)
 - Total cost of the project divided by number of homes represented by the applicant.
 - Committee will determine point allocation-based by comparing applications.
- Prior Year Funding (15-point maximum)
 - Maximum points to be given to applicants that have not received an award with last 5 years.
 - Suggestion: 2-point deduction for each prior year of funding.
- Other (10-point max)
 - This category will be awarded points based on factors not previously identified but deemed important by the Oversight Committee.
 - Examples: fencing design, material to used, location in the community, etc.

QUALIFICATIONS:

- If the applicant is within an HOA or group, the applicant must provide proof of signatory authority for the association or group. Typically, this is satisfied with a copy of the articles of incorporation filed with the State for official Home Owners' Associations (HOA's). In addition, the City of La Porte will need a letter from the HOA President confirming Board approval of the application of the community fencing project.
- If the applicant is not within an HOA or group, the applicant must provide written documents from all the homeowners affected by the community fencing project that they consent to the project and understand their respective responsibilities.

RESPONSIBILITIES ON BEHALF OF THE CITY:

- The City will assist the applicant developing scope for projects.
- City will prepare projects for presentation to the Oversight Committee and City Council. Projects may not proceed forward until a Memorandum of Agreement (M.O.A.) is approved by the City Council and fully executed by both parties. Should the applicant not be within an HOA or group association, the M.O.A. will include all affected property owners of the community fence project.
- The City Of La Porte will reimburse applicant based on the award amount upon proof that all bills related to the project have been paid.

APPLICATION PROCESS:

1. Return the completed fencing application form, with all applicable items, to determine eligibility:

City Manager's Office
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571
CityManager@laportetx.gov

2. Complete the attached building permit application and submit it to our Inspections Services Division. If using a contractor, please include the contractor's insurance requirements.
3. If the fencing property is in the floodplain, please complete a floodplain permit application and submit it to our Inspection Services Division.
4. The application will undergo an approval process, which includes but is not limited to the following:
 - a. Each project must meet current fencing standards and codes, as well as fencing permit requirements, set forth by the City Manager, Assistant City Manager or Public Works Director.
 - b. The Oversight Committee will only consider applications that have been properly and fully completed, and which contain all information requested in the application and/or by the committee.
 - c. A total of three (3) itemized work estimates on the fence project from contractors, or if the applicant will be installing; the cost of materials and any other out-of-pocket expenses submitted by the Applicant must be dated no earlier than ninety (90) days prior to the Application request.
 - d. A drawing (by an architect, design professional, or applicants) that adequately depicts the scope of the work to be completed.
 - e. Photos of current fencing as well as photos that depicts the primary reason for the fencing. A description of current fence materials and what materials would be funded for the project. Maintenance summary and records of current fencing, if available.
 - f. Insurance claims and damage assessments (to include summary of how fence was damaged and timelines).
 - g. Bids shall be submitted on the contractor's or project architect's letterhead and shall contain the contractor's name, address, and telephone number and shall

itemize the bid in a manner that allows the Oversight Committee to determine the bid components and authenticity of the bid.

- h. Applications receiving approval by the Oversight Committee shall commence construction described in the application within ninety (90) days from the date that the fencing application is approved. Each Applicant must complete the construction described in the Application prior to Sep. 1st of the year that the grant is awarded. If the Applicant cannot meet this timeline, then the Applicant may submit a written request for an extension of the commencement date or completion date provided the extension request is made prior to the ninety (90) day or one (1) year time limit. The Oversight Committee shall not be obligated to grant an extension, but it may do so for good cause, determined solely by the members of the Committee. The extensions, if granted, shall be for the term and for the conditions determined exclusively by the Oversight Committee. Denial of an extension request may not be appealed.
- i. As a condition of this grant Application, the Applicant consents, and shall allow, the Oversight Committee to request city inspections to determine that the grant, if awarded, will not be used for construction on any fencing that is not in compliance with the City Municipal Codes and Ordinances that are applicable to the construction contemplated in the application.
- j. The Oversight Committee shall have sole discretion in awarding grants. They shall award grants considering the amount requested, grant funds available, the guidelines of the grant program, condition of the fencing in which the grant funds will be used, economic impact, other grant requests, the type and nature of the construction, and the proposed construction results considering the grant program.
- k. No Applicant has a proprietary right to receive grant funds. The Oversight Committee shall consider any application within its discretionary authority to determine what grant amount would be in the best interest of the grant program.
- l. The Applicant shall be required to furnish “before” photographs of the current fencing structure (if any), and any other site locations that are included as part of the application request. The applicant shall also provide “after” photographs once the construction has been completed, as a condition of final grant disbursement.
- m. The Oversight Committee has the final discretion with regard to funding and reserves the right to recommend modifications or reject any project or elements of any project.

5. Reimbursement. When the entire fencing project has been completed, the Applicant shall present the City Manager's Office with the following:
 - a. Copies of all paid invoices, including copies of cancelled checks and/or credit card receipts for a single payment reimbursement of the approved funding, and
 - b. Photographs of all completed work.
6. When the project has been reviewed and approved by the City Manager's Office, a reimbursement check will be issued.

FOR FULL QUALIFICATIONS ON FENCE MATERIALS, MAINTENANCE OF FENCES AND OTHER REQUIREMENTS, PLEASE REFER TO LA PORTE'S CODE OF ORDINANCES SUBPART B, CH. 106, ARTICLE V, DIVISION 4 - FENCING AND LANDSCAPING REQUIREMENTS:
https://library.municode.com/tx/la_porte/codes/code_of_ordinances?nodeId=SPBLAUSRE_CH106ZO_ARTVSUDIRE_DIV4FELARE

La Porte Community Fencing Application

Please print clearly. Please submit a completed application to:

City Manager's Office
City of La Porte
604 W. Fairmont Parkway
La Porte, TX 77571

APPLICANT INFORMATION:

APPLICATION DATE: 07 / 27 / 2023

Betty Fiala

Applicant Name

Spencer Landing HOA

Homeowner's Association

Betty Fiala

HOA President (if different from applicant)

10517 Spencer Landing S La Porte, TX. 77571

Address of Applicant

346-266-8743

BFiala@spectrumam.com

Contact Phone**Email Address****TYPE OF FENCING MATERIALS (check all that apply):**

☐ Wood

☐ Wroughtiron

☐ Chain Link

☐ Masonry

☒ Other Trex fencing

DETAILS OF PLANNED IMPROVEMENTS (attach additional pages if necessary):

The current masonry wall needs several repairs. The repairs to the wall are very costly and

have not been sustained once it's repaired. We would like to try Trex fencing that comes with

a 25-year warranty on the materials and has a better appearance for the community and city.

Unfortunately, due to our situation with the sink hole in the community, we are not able to

contribute to the costs.

Please list the name of each Contractor and/or Project Architect and the Total Amount of each bid. Please, also, attach the original proposals and work estimates:

CONTRACTOR/PROJECT ARCHITECT	TOTAL
1. Houston Fence	\$ 76,928.40
2. Texas Groundworks Management	\$ 84,512.94
3. Mainstream Construction	\$ 285750.
4.	\$

BUDGET DETAIL

PROJECT EXPENDITURES	FUNDS	FUNDS APPLIED	TOTAL
Design	\$	\$	\$
Materials	\$	\$	\$
Painting (If Applicable)	\$	\$	\$
Other (list):	\$	\$	\$
TOTAL	\$ 76,928.40	\$	\$ 76,928.40

Total estimated cost of proposed project: \$ 76,928.40
Amount requested : \$ 76,928.40

Please attach color samples, model numbers (for fencing equipment), photos, scaled drawings, and other illustrations of work to be completed. Please include as much detail as possible.

Note: The City of La Porte has allocated funding for these projects; therefore those applicants that demonstrate a greater need due to conditions of their current fencing along with cost-sharing capabilities will receive higher favoritism. Additionally, applicants that have failed to adequately maintain their community fencing with receive less points.

Your signature on this application certifies that you understand and agree with the following statements: I have met with the City Manager's Office and I fully understand the Fencing application procedures and details established. I intend to use these grant funds for the eligible fencing projects, as spelled out in the application. I have not received, nor will I receive insurance monies for this revitalization project, OR I have disclosed all pertinent insurance information. I understand that if I am awarded a Fencing Grant, any deviation from the approved project may result in the partial or total withdrawal of the grant funds.

Betty Fiala

APPLICANT SIGNATURE

07 / 27 / 2023

DATE

Signature Certificate

Reference number: ZG5D2-WTGBF-J7Q5G-VBWSX

Signer

Betty Fiala

Email: bfiala@spectrumam.com

Sent:

Signed:

Timestamp

27 Jul 2023 21:28:07 UTC

27 Jul 2023 21:28:08 UTC

Signature



IP address: 50.206.108.98

Location: League City, United States

Document completed by all parties on:

27 Jul 2023 21:28:08 UTC

Page 1 of 1



Signed with PandaDoc

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HOUSTON FENCE COMPANY, INC

Since 1952

11851 ORMANDY ST.
HOUSTON, TEXAS 77035

PHONE (281) 499-2516
FAX (832) 539-1144

PROJECT BID

DATE: July 18, 2023
PROJECT: Trex Fence
CLIENT: Spencer Landing

612'LF of 8' tall, Trex composite fencing system, **includes 25 year manufacturer's residential warranty**, never needs painting or staining, withstands hurricane force winds, board-on-board look (same on both sides), exposed posts for better aesthetic look, demo of existing concrete fence included

Total: \$76,928.40

(8) 2'x2'x8' brick columns with 2'x2'18" concrete footing, #5 rebars to reinforce concrete, cast stone caps, (2) SL initials (new bricks, mortar, & cast stones closest to match)

Total: \$30,738.47

Please Note: Both availability of product and price in the fencing materials market is extremely volatile at this time. As such, pricing and availability of material will have to be confirmed at time of award to confirm if current prices are up or down and availability.

Houston Fence will notify the "One Call" center for locating and **marking all public utilities** on and by the property. Houston Fence Co. is licensed by the State of Texas No.# B16502 and **insured/bonded through by Allied P & C Insurance Company up to \$5,000,000 liability each occurrence.**

EXCLUSIONS: Unless noted above. Clearing, grading or locating and marking private underground utilities. Breaking concrete or asphalt to set fence posts, electrical grounding of fence. Permits, bonds, waivers of subrogation and naming of additional insured parties or unless specifically stated above are excluded.

APPROVAL: _____ DATE: _____
(Signature)

Andy Lumpkins, Sales Representative
Houston Fence Co., Inc.
281-744-9392
andy@houstonfence.com

The benefits of the Houston Fence are listed below.

The benefits of the Houston Fence standard for this project may include but are not limited to:

- Houston Fence will call the appropriate representative in order to mark public utility lines upon signing of contract prior to installation.
- Houston Fence crews work exclusively for Houston Fence and are reputable individuals who have all passed comprehensive federal background checks.
- Houston Fence Company is bonded, insured, & protects its employees with Worker's Comp.
- If any access equipment is installed we provide training for use and 24 hour emergency service.
 - We are certified under TX License #B16502 and use ONLY in-house installers for security reasons.
 - Our techs are factory trained and we offer a full line of products and accessories.

Houston Fence Company has been working diligently to earn & fulfill Home & Business owner's fencing, gate, and access control needs in the greater Houston area since 1952. As your sales representative I vow to exceed your expectations and will professionally serve your needs as I am allowed and capable. If there is anything not expressly written in this proposal that needs to be altered, added to, or omitted, please inform me before proceeding into contract stage. Thank you for allowing us the honor of presenting you with this proposal.

“Our reputation is your guarantee.”

PROJECT: SPENCER LANDING HOA
LOCATION: 10517 SPENCER LANDING SOUTH LA PORTE, TX 77571

PREPARED BY: CHARLES BERGSTROM, Project Manager, 832-297-2282, Mgr22@texasgroundworks.com
PREPARED FOR: BETTY FIALA, Community Manager, 832-500-2233 BFiala@Spectrumam.com

WORK ORDER: 00573
DATE: 7/19/2023

TOTAL \$84,512.94

DESCRIPTION OF WORK:

Remove and haul off 628lf x 6ft height including all concrete sections of posts. Install 628ft x 6ft height Trex Fencing Woodland Brown.
Clan up all areas.

MATERIAL:

- TFS WB PNL6HX8W TREX FENCE PANEL WOODLANS BROWN SECLUSIONS, 6'HX8W 81 EACH
- TF WB PST9 TREX POST 5"X5" WOODLAND BROWN 9' POST 83 EACH
- TF WB PCF TREX POST CAP 5'X5" WOODLAND BROWN 83 EACH
- 15,000LB DUMPSTER 6 EACH
- JD SKIDSTEER 334 1
- 60LB BAGS QUIKETE CONCRETE 100 EACH

LABOR:

- REMOVE ALL EXISTING CONCRETE FENCING, ALL POSTS INCLUDING CONCRETE POST BASES
- HAUL OFF ALL 6 DUMPSTERS WITH EXISTING CONCRETE FENCING MATERIAL
- INSTALL 628 LF X 6' HEIGHT TREX FENCING WOODLAND BROWN
- CLEAN UP ALL AREAS
- 5 MAN CREW
- PROJECT WILL BE COMPLETED IN 15 DAYS



PROPOSAL

PROJECT: SPENCER LANDING HOA
LOCATION: 10517 SPENCER LANDING SOUTH LA PORTE, TX 77571

PREPARED BY: CHARLES BERGSTROM, Project Manager, 832-297-2282, Mgr22@texasgroundworks.com
PREPARED FOR: BETTY FIALA, Community Manager, 832-500-2233 BFiala@Spectrumam.com

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Remove and haul off 628lf x 6ft height including all concrete sections of posts. Install 628ft x 6ft height Trex Fencing Woodland Brown.
Clean up all areas.

REMOVING ALL EXISTING CONCRETE FENCING MATERIAL INCLUDING DUMPSTERS \$12,200.00

TREX FENCING AND ALL MATERIAL \$41,872.00

LABOR INSTALLATION \$24,000.00

TOTAL PROJECT COSTS \$78,072.00

SUB-TOTAL:
\$78,072.00
TAX (8.25%):
\$6,440.94
TOTAL PROJECT COST:
\$84,512.94

PROJECT: SPENCER LANDING HOA
LOCATION: 10517 SPENCER LANDING SOUTH LA PORTE, TX 77571

PREPARED BY: CHARLES BERGSTROM, Project Manager, 832-297-2282, Mgr22@texasgroundworks.com
PREPARED FOR: BETTY FIALA, Community Manager, 832-500-2233 BFiala@Spectrumam.com

WORK ORDER: 00573
DATE: 7/19/2023

TOTAL \$84,512.94

DESCRIPTION OF WORK:

Remove and haul off 628lf x 6ft height including all concrete sections of posts. Install 628ft x 6ft height Trex Fencing Woodland Brown.
Clan up all areas.

NOTES

- 1) JOB PRICED TO BE PERFORMED PERMITTED
- 2) JOB PRICED TO BE PERFORMED DURING NORMAL BUSINESS HOURS
- 3) JOB PRICED TO BE PERFORMED IN COMPLIANCE WITH SAFETY REGULATIONS
- 4) JOB PRICED TO BE PERFORMED WITH CERTIFICATE OF LIABILITY INSURANCE COVERAGE

ALTERNATES

- | | |
|----|--------|
| 1) | \$0.00 |
| 2) | \$0.00 |
| 3) | \$0.00 |

TOTAL COST WITH ALTERNATES \$

ACCEPTANCE

IF THIS PROPOSAL IS ACCEPTED PLEASE SIGN AND DATE BELOW,
INITIAL ACCEPTED ALTERNATES AND PROVIDE TOTAL JOB COST.

SIGNATURE: _____

DATE: _____

TOTAL JOB COST: _____



PROPOSAL

Mainstream Construction Services LLC.

5401 S. FM 1626, Suite 170-406

Kyle, TX 78640

info@mainstreamconstruction.com

512-779-6314 main

512- 366-5363 fax

MCS-

SpectrumAssociationManagement-

SpencerLanding-BettyFiala

Job# Fence

Date 7-18-2023

Name Spectrum Association Management-Betty Fiala

Address 17319 San Pedro

City, State, Zip San Antonio, TX 78232

Phone (832)500-2233

Email: bfiala@spectrumam.com

Project Type: Fence	Location: Spencer Landing 10501 Spencer Landing S La Porte, TX 77571
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Scope: **Project Overall: (\$285,750.00)**

- Fence Replacement

- Demo existing concrete fence
- Remove all concrete posts, concrete footers, haul off dispose of and includes dump fees
- Install new 10' 4x4 posts in concrete 2' in ground
- Install new horizontal Trex fence standing at 8' in height
- Labor and materials to include Trex fence, posts, and cement



PROPOSAL

Project manager to report with daily updates and upcoming schedule.

Upon agreement to start project, contractor and client to come to agreement on start date.

Any other work needed to be done that is not included in the bid will then be amended with a change order that is agreed upon by both parties, signed, and approved prior to moving forward with the change order.

Labor & Materials, 5 Million Dollar Insurance Policy, (CAI) Network Association Affiliation, (AAFAME) Network Association Affiliation Are Included in This Proposal.

- A) Mainstream Construction Services Offers A 1 Year Labor On Said Project.
- B) Mainstream Construction Services Offers A 5 Million Dollar Insurance Policy on Said Project Listing the HOA As an Additional Insured on Said Project. Our Insurance Policy Is Carried Through Farmers and Linda Meyer Insurance Brokerage.
- C) Mainstream Construction Services Will Assign On-Site Project Manager & Project Superintendent During the Progress of Said Project.
- D) Mainstream Construction Services Will Have Various Amounts of Works on Said Project Per Day. Our Workers Are Required to Work 5 Business Days Between the Hours of 9:00 AM – 5:00 PM Per Week Until the Project Is Complete.

Any Additional Work Will Be Done at Our Cost Plus 20% Along with Supplies & Materials.

Any Work Not Included in This Proposal Is Considered A Change Order.

All Materials Must Be Paid in Advance. There Will Be No Refunds or Charges on Orders Placed.

TOTAL PROJECT COST: (\$285,750.00)

Proposal Good For 30 Days



PROPOSAL

PAYMENT TERMS:

Spectrum Association Management-Spencer Landing-Betty Fiala to Pay A 40% Down Deposit for Mobilization, Of Said Project, Along With A 40% Payment At The Midway Phase of Said Project, And A 20% Final Payment Due At Completion Stage of Said Project.

The 40% Deposit Payment in The Amount Of **\$114,300.00** Will Be Due Immediately for Mobilization of Said Project. The 40% Midway Payment in The Amount Of **\$114,300.00** Will Be Due At The Midway Portion of Said Project. The Final 20% Payment Will Be Due At The Time of Completion in The Amount of **\$57,150.00** with The Approval of Spectrum Association Management-Spencer Landing-Betty Fiala.

Once Mainstream Construction Services LLC. Receives the Deposit/Mobilization Payment, Our Organization Will Schedule the Work to Be Performed within A 72 Period After the Check Has Been Received.

Customer Hereby Accepts This Proposal As Written:

X _____

Mainstream Construction Services, LLC Accepts This Proposal As Written:

X _____

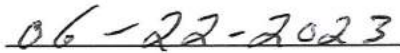
THANK YOU FOR YOUR BUSINESS

To whom it may concern,

I am the homeowner residing at 10505 Spencer Landing S. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.

A handwritten signature in dark ink, appearing to read "Dennis Johnson", written over a horizontal line.

Signature

A handwritten date "06-22-2023" in dark ink, written over a horizontal line.

Date

To whom it may concern,

I am the homeowner residing at 10413 Spencer Landing. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.

Shrin Claasoe

Signature

Date 6/19 2023

To whom it may concern,

I am the homeowner residing at 10409 Spencer Lndg S. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.

James Jilly

Signature

6-19-2023

Date

To whom it may concern,

I am the homeowner residing at 10405 Spencer Landing S The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.

A handwritten signature in black ink, appearing to be "Dawn", written over a horizontal line.

Signature

7-16-23

Date

To whom it may concern,

I am the homeowner residing at 10513 Spencer Landing S. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.



Signature

Date 7-3-2023

To whom it may concern,

10501 Spencer Lndg. S.

I am the homeowner residing at Marcos Jimenez. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.

A handwritten signature in blue ink, appearing to be "MJ", written over a horizontal line.

Signature

A handwritten date "6/19/23" in blue ink, written over a horizontal line.

Date

To whom it may concern,

I am the homeowner residing at 18401 Spencer LNDGS. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.



Signature

19 JUN 20

Date

To whom it may concern,

I am the homeowner residing at 10509 Spencer Landing South. The Spencer Landing Homeowner Association, Inc is submitting a Community Fence Grant request on our behalf. If approved, we understand that once the fence is built, we will be required to maintain the fence.



Signature

6-19-23.

Date