

RICHARD WARREN, PRESIDENT
BRENT McCAULLEY, COUNCILPERSON
AMANDA GERRISH, BOARD MEMBER
CHUCK ENGELKEN, COUNCILPERSON



DANNY EARP, BOARD MEMBER
JOHN BLAKEMORE, BOARD MEMBER
NANCY OJEDA, VICE-PRESIDENT

CITY OF LA PORTE DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING AGENDA

Notice is hereby given of a meeting of the City of La Porte Development Corporation Board of Directors to be held on February 27, 2023, at the City Hall Council Chamber, 604 West Fairmont Parkway, La Porte, Texas, beginning at 5:00 pm to consider the following items of business:

Remote participation is available. Attend via a screen using this link:

<https://us02web.zoom.us/j/83259175796?pwd=Q3INZFBoRGhaVm1OdC9semJXaVRQdz09>.

Join by phone at 877-853-5257 or 888-475-4499. The meeting ID is 832 5917 5796 and the passcode is 169489.

1. **CALL TO ORDER**
2. **CITIZEN COMMENT** (Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.)
3. **AUTHORIZATIONS**
 - (a) Approve the minutes of the October 24, 2022, regular meeting of the La Porte Development Corporation Board of Directors. [Richard Warren, President]
 - (b) Presentation, discussion and possible action regarding the open Economic Development Coordinator position. [Matt Daeumer, Assistant City Manager]
 - (c) Receive update from administrative staff regarding Revak Building project located at 114 West Main Street, La Porte, Texas. [Matt Daeumer, Assistant City Manager]
4. **SET NEXT MEETING**
5. **BOARD COMMENTS** *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Committee members and City staff, for which no formal action will be discussed or taken.*
6. **ADJOURN**

If, during the course of the meeting and discussion of any items covered by this notice, the La Porte Development Corporation Board determines that a Closed or Executive Session of the Board is required, then such closed meeting will be held as authorized by Texas Government Code, Chapter 551, Section 551.071 - consultation with counsel on legal matters; Section 551.072 - deliberation regarding purchase, exchange, lease or value of real property; Section 551.073 - deliberation regarding a prospective gift; Section 551.074 - personnel matters regarding the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; Section 551.076 - implementation of security personnel or devices; Section 551.087 - deliberation regarding economic development negotiation; Section 551.089 - deliberation regarding security devices or security audits, and/or other matters as authorized under the Texas Government Code. If a Closed or Executive Session is held in accordance with the Texas Government Code as set out above, the La Porte Development Corporation Board will reconvene in Open Session in order to take action, if necessary, on the items addressed during Executive Session.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to contact the City Secretary's office (281-470-5019), two working days prior to the meeting for appropriate arrangements.

Pursuant to Texas Government Code Sec. 551.127, on a regular, non-emergency basis, members may attend and participate in the meeting remotely by video conference. Should that occur, a quorum of the members will be physically present at the location noted above on this agenda.

CERTIFICATE

I, Lee Woodward, City Secretary, do hereby certify that a copy of the February 27, 2023, La Porte Development Corporation Board agenda was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, and to the City's website, www.LaPorteTX.gov, in compliance with Chapter 551, Texas Government Code.

DATE OF

POSTING

TIME OF

POSTING

TAKEN DOWN

Lee Woodward

Lee Woodward, City Secretary

RICHARD WARREN
PRESIDENT

BRENT MCCAULLEY
COUNCILPERSON

AMANDA GERRISH
BOARD MEMBER

CHUCK ENGELKEN
COUNCILPERSON



DANNY EARP
BOARD MEMBER

JOHN BLAKEMORE
BOARD MEMBER

NANCY OJEDA
VICE-PRESIDENT

MINUTES OF THE LA PORTE DEVELOPMENT CORPORATION BOARD OF DIRECTORS MEETING OF OCTOBER 24, 2022

The City of La Porte Development Corporation Board met on Monday, October 24, 2022, at the City Hall Council Chambers, 604 West Fairmont Parkway, La Porte, Texas, at 5:00 p.m., with the following in attendance:

Board members present: Richard Warren, Danny Earp, Chuck Engelken (*left the meeting at 5:29*), John Blakemore, Brent McCaulley, Amanda Gerrish, Nancy Ojeda

Board members attending remotely: None

Board members absent: None

Council-appointed members present: Corby Alexander, City Manager; Lee Woodward, City Secretary; Clark Askins, Assistant City Attorney

CALL TO ORDER – President Warren called the meeting to order at 5:00 p.m.

2. **CITIZEN COMMENT** (*Generally limited to five minutes per person; in accordance with state law, the time may be reduced if there is a high number of speakers or other considerations.*)

There were no comments.

3. CONSENT AGENDA

- a. **Approve minutes of the regular meeting of the La Porte Development Corporation Board of Directors meeting held on September 26, 2022. [Chair Warren]**

Member Engelken moved to approve the minutes of the regular meeting of the La Porte Development Corporation Board of Directors meeting held on September 26, 2022; the motion was seconded by Member McCaulley; the motion was adopted, 7-0.

4. PUBLIC HEARING AND ASSOCIATED MATTERS

- a. The La Porte Development Corporation Board of Directors will hold a public hearing on seven (7) Capital Improvement Projects (CIP) of the La Porte Development Corporation: 1) Golf Course Fencing Project - \$475,000.00; 2) Golf Course Pond Remediation - \$150,000.00; 3) Golf Course Land Acquisition - \$350,000.00; 4) Fairmont Park Ballfield Restroom - \$350,000.00; 5) Wave Pool Enhancements - \$ 500,000.00; 6) Recreation Center Phase II Design - \$250,000.00; and 7) the Citywide Signage Project, Phase III - \$350,000.00; and consider possible action to approve the following projects of the La Porte Development Corporation: 1) Golf Course Fencing Project - \$475,000.00; 2) Golf Course Pond Remediation - \$150,000.00; 3) Golf Course Land Acquisition - \$350,000.00; 4) Fairmont Park Ballfield Restroom - \$350,000.00; 5) Waive Pool Enhancements - \$500,000.00; 6) Recreation Center Phase II Design - \$250,000.00; and 7) Citywide Signage Project, Phase III - \$350,000.00. [Matt Daeumer, Assistant City Manager]

President Warren opened the public hearing at 5:03 p.m. There were no public comments. President Warren closed the public hearing at 5:04 p.m.

Member Engelken moved to approve the following projects of the La Porte Development Corporation: 1) Golf Course Fencing Project - \$475,000.00; 2) Golf Course Pond Remediation - \$150,000.00; 3) Golf Course Land Acquisition - \$350,000.00; 4) Fairmont Park Ballfield Restroom - \$350,000.00; 5) Waive Pool Enhancements - \$500,000.00; 6) Recreation Center Phase II Design - \$250,000.00; and 7) Citywide Signage Project, Phase III - \$350,000.00; the motion was seconded by Member McCaulley; the motion was adopted, 7-0.

5. AUTHORIZATIONS

- a. **Presentation, discussion, and possible action to approve an enhancement grant in an amount not to exceed \$4,900.00 to the applicant, Ishvar D. Bhakta, for enhancements to building façade for structure located at 207 W. Main Street in La Porte, Texas. [Matt Daeumer, Assistant City Manager]**

Member Ojeda moved to approve an enhancement grant in an amount not to exceed \$4,900.00 to the applicant, Ishvar D. Bhakta, for enhancements to building façade for structure located at 207 W. Main Street in La Porte, Texas; the motion was seconded by Member Blakemore; the motion was adopted, 7-0.

- b. **Presentation, discussion, and possible action to provide direction to administrative staff on strategic goals and plans of the La Porte Development Corporation for promotion of future economic development in the City of La Porte, Texas. [Matt Daeumer, Assistant City Manager]**

Members supported ideas of holding a special meeting to work on this issue, considering ways to focus incentives, and continuing to look for an economic development specialist.

6. SET DATE FOR NEXT MEETING

The next meeting date was not scheduled.

7. **BOARD COMMENTS** *Hear announcements concerning matters appearing on the agenda; items of community interest; and/or inquiries of staff regarding specific factual information or existing policy from the Committee members and City staff, for which no formal action will be discussed or taken.*

Members reminded all that early voting started today and runs through November 4 and then Election Day was November 8.

ADJOURN – The meeting was adjourned without objection at 5:35 p.m.

Lee Woodward, City Secretary



REQUEST FOR LA PORTE DEVELOPMENT CORPORATION BOARD AGENDA ITEM

Agenda Date Requested: February 27, 2023

Requested By: Matt Daeumer, Asst. City Mgr

Department: Administration/HR

☒ Report ☐ Resolution ☐ Ordinance

Exhibits: None

Appropriation

Source of Funds: _____

Account Number: _____

Amount

Budgeted: _____

Amount

Requested: _____

Budgeted Item: ☐ Yes ☒ No

SUMMARY & RECOMMENDATION

The LPDC is comprised of 1.25 full-time equivalent employees (0.75 is the Economic Development Coordinator and 0.50 is the Senior Administrative Assistant). The Economic Development Coordinator position has been vacant for over a year; however, the Assistant City Manager has been taking on this position's daily operations. The City Manager's Office, along with the Human Resources Section, has reviewed applications for this position and interviewed an experienced applicant.

Staff will facilitate introducing the Board to the applicants along with an interview.

ACTION REQUIRED BY LPDC BOARD

Presentation, discussion and possible action to fill the open Economic Development Coordinator position.

Approved for the La Porte Development Corporation Board meeting agenda

Corby D. Alexander, City Manager

Date